

ECRAC COVID-19 Emergency Response Grant for Artists Application

East Central Regional Arts Council

Project Narrative

The **ECRAC COVID-19 Emergency Response Grant** provides grants for artists to do art projects online or in other forms during the current shut down of arts venues. This grant is for artists who have had projects cancelled or postponed due to COVID-19. We are striving to encourage the practice of social distancing, while still supporting artists and the sharing of art during this difficult time.

Grant Project Title*

Name of Project.

Character Limit: 30

What project was delayed or postponed due to COVID-19?*

Character Limit: 3000

What do you propose to do?*

Character Limit: 3000

What impact on the public do you think it will have?*

Character Limit: 3000

How will you know if you've been successful?*

Character Limit: 1500

How will you assure that public health guidelines are followed?*

Character Limit: 1500

Please explain how exactly you will spend the money?*

Character Limit: 1500

***Please note that we may reach out to ask additional questions.**

Optional:

Is there anything more you'd like to tell ECRAC about your request?

Character Limit: 750

Project Start Date*

The start date should be approximately one month before your project is to take place or before your first expenditure.

Character Limit: 10

Project End Date*

The end date should be approximately two months after the actual proposed completion of your project to allow time to close out all aspects of the project before submitting your final report.

Your project must be completed and grant funds spent by June 30, 2021.

Character Limit: 10

Equipment Purchase

If your project includes the purchase of a piece of equipment totaling more than \$500 you are required to include a price quote. Include the quote in the upload link provided below.

*Please note: The act of only purchasing equipment does not constitute a fundable grant project.

Character Limit: 1000

Equipment Price Quote

File Size Limit: 2 MB

Equipment Use Plan

I certify that I will not sell this equipment without prior ECRAC approval.

Choices

Correct

Individual Artist Certification

I am a U.S. citizen, or have attained permanent resident alien status.*

Choices

Correct

Incorrect

I have been an East Central Minnesota/Region 7E permanent resident for a minimum of six months.*

(Region 7E includes Chisago, Isanti, Kanabec, Mille Lacs, and Pine Counties.)

Choices

Correct

Incorrect

I am at least 18 years of age.*

Choices

Correct

Incorrect

If applicable, in promotion of the project I will use:*

- the ECRAC funding credit line,
- ECRAC logo, and the
- ACHF logo.

Choices

Correct

Incorrect

I will track and report all grant related costs.*

Choices

Correct

Incorrect

This application only accepts the following file type(s):*

- PDF
- Word
- Excel
- MP3

Choices

I understand

Applicant Certification – Individual Artist Grant Program

My signature below certifies that I meet all of the eligibility requirements listed in the program information, that all of the information contained in this application and its attachments are true and correct to the best of my knowledge, and that I have submitted a complete and eligible application fulfilling all items on the above checklist. I understand that I am not guaranteed funding with this application, or that I may only receive partial funding. I understand that I am solely responsible for the content of the application and that I have read and will follow the grant guidelines. In addition, I agree that photos, or other samples of my work can be used by ECRAC to publicize my grant (if received) or the ECRAC granting process.

Applicant Signature:*

Character Limit: 250

Signature Date:**Character Limit: 10*

FYI - To ensure all application files have uploaded and will open properly for reviewers, applicants should use the "Application Packet" button located at the top of the application. Any file upload error messages will appear on the "File Attachment Summary" page in the Application Packet.

Contact ECRAC staff via email at grantinfo@ecrac.org or by telephone at 320-591-7034 if you have any questions or concerns regarding your application. If requested early enough in advance of the grant deadline, ECRAC staff can review your draft application.

Project Funding Request

Grant Amount Requested - up to \$600**Character Limit: 20***Total Project Cost***

If your project will cost more than the grant amount requested enter total project cost amount here. (grant amount + additional expenses = total project cost)

Character Limit: 20

Artistic Résumé

Your artistic résumé is required.

Your artistic résumé should be a PDF document.

See grant application Guidelines for additional information regarding an artistic résumé if needed.

Your Artistic Résumé**File Size Limit: 2 MB***Artistic Mentor or Instructor Résumé**

If you will be working with a mentor for this project, the mentor's artistic resume is required. If you will be attending an artistic workshop, the instructor's artistic resume is required. A bio is not sufficient. See sample artistic resume information in the grant guidelines if needed for clarification.

File Size Limit: 2 MB

Class, Conference, and/or Workshop Information

If you are proposing to attend a class, workshop, and/or conference, the description and agenda is required. If the session you propose attending does not have the details available include the past year's information. You may contact ECRAC staff if clarification is needed.

File Size Limit: 2 MB

Additional Résumé

For example: If you are working with more than one mentor/instructor include the artistic resume here.

File Size Limit: 2 MB

Artistic Work Samples and Work Sample Description List

If you'd like you may provide work samples illustrating the artistic quality of your work. Follow the instructions below for your art medium.

Call ECRAC staff with any questions. 320-591-7034

Work Samples - As you select a work sample for submission, remember that artistic excellence is the primary criteria. It is important that the samples you submit represent your work to its best advantage. Put your strongest work samples first. In general, the grant reviewers are not looking for a range in abilities. Rather, they look for a cohesive vision for grant recipients. In addition, the ECRAC board requests that your uploaded work samples are 4 years old, or less. If they are not, include an explanation of why in the application below.

Combine samples as needed into documents/files in order to upload. There are three work sample upload fields allowing a total of 24 MiB. You may also link to your personal YouTube videos in the space provided.

FYI - Including more than the allowable number or length of work samples may disqualify your application.

Performance and Installation Artists; Actors and Directors; Dance, Film and Video Artists - 6 minutes maximum combined running time for all selections. In your work sample description please indicate the length of each sample (example 2 min. 30 sec.). List the title and recording date of each work. We recommend a YouTube link for this. Only use your own YouTube video links to ensure availability.

Musicians— 6 minutes maximum combined running time for all selections. Do not submit scores. In your work sample description please indicate the length of each selection (example 2 min. 30 sec.) List the title and recording date of each work. We recommend a YouTube link for this or MP3. Only use your own YouTube video links to ensure availability.

Writers, Playwrights, Screenwriters, Prose Writers and Poets - 2 samples of 5 pages or less. Scholarly manuscripts, standard journalism, and translations are not accepted. We recommend a Word document or PDF.

Visual Artists - There are a maximum of 10 visual artwork samples allowed. You may have all your samples in one document, include one work sample per page, and upload this document into one field, as long as it is not over 24 MiB. See below for work sample description information needed. We recommend a PDF for this, with a black background. Please contact ECRAC staff for further direction or other specifications if needed.

Other – If your art form does not fit into the categories above, please contact ECRAC staff for direction or other specifications.

Work Sample Description - The work sample descriptions should be brief, but they are required. It is recommended that you use the space provided in the application for your descriptions.

Include the following information:

- the title of the artwork
- a brief description of each work sample submitted, including materials used in construction (if appropriate), dimensions, and completion dates
- any additional details as noted above

Work Samples (upload #1)

File Size Limit: 10 MB

Work Sample Description

Character Limit: 1000

Work Samples (upload #2)

File Size Limit: 10 MB

Work Sample Description

Character Limit: 1000

Work Sample (upload #3)

File Size Limit: 10 MB

Work Sample Description

Character Limit: 1000

Your YouTube or other website address for audio/video (upload #1)

Character Limit: 2000

Work Sample Description*Character Limit: 1000***Your YouTube or other website address for audio/video (upload #2)***Character Limit: 2000***Work Sample Description***Character Limit: 1000***Your YouTube or other website address for audio/video (upload #3)***Character Limit: 2000***Work Sample Description***Character Limit: 1000*

Regional Arts Council Data Collection

The following section is optional with the application submission; however it is required information, so if you decide not to complete it now, at a later date ECRAC Staff will contact you to complete this section on your behalf.

Regional Arts Council Grant Data Collection

These reporting fields are not used in the evaluation of your grant request and are simply used for data collection purposes.

Choices

I understand

Artistic Name

If you use an artistic name other than your legal name please enter it here.

*Character Limit: 200***If so, would you like ECRAC to use this artistic name for publicity purposes?****Choices**

Yes

No

Are you a new applicant?**Choices**

Yes

No

County

Choose the county below in which you currently reside.

Choices

Chisago
Isanti
Kanabec
Mille Lacs
Pine

MN House District

MN legislative house district where the applicant is located (Click Here to use the district poll finder).

Due to redistricting be sure to check Poll Finder for the correct House District

Choices

11B
15A
31A
32A
32B
39A

Congressional District

U.S. congressional district where the applicant is located. To be eligible to apply you must live within the five county East Central Minnesota Region which is Congressional District 8.

Choices

8

Special Characteristics (optional)

For Individuals: select any combination that applies to you.

Choices

D Individuals with Disabilities
I Individuals in Institutions
P Individuals below the Poverty Line
E Individuals with limited English Proficiency
M Military Veterans/Active Duty Personnel
Y Youth at Risk
G No single distinct group makes up more than 25% of the population served
5 Pre-K, children 5 and under

Race/Ethnicity (optional)

For Individuals: Please select all categories regarding your racial/ethnic characteristics. This information is not made public.

Choices

N Native American/Alaskan Native
A Asian
P Native Hawaiian/Other Pacific Islander

B Black/African American
H Hispanic/Latino
M Middle Eastern/North African
W White/not Hispanic
G No single racial/ethnic group

Age Group

Select the categories that best represent the age of those benefiting from your project.

Choices

1 Children/Youth (0 - 18 years)
2 Young Adults (19 - 24 years)
3 Adults (25 - 64 years)
4 Older Adults (65 + years)
9 No single age group

Status

Select the one code that best describes the applicant. Click Here for a list of current **Status** codes. Enter "01" for individual.

Choices

01
02
03
04
05
06
07
08
09
99

Institution

Select the one code that best describes the applicant. Click Here for a list of current **Institution** codes. Enter "01" for individual.

Choices

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Discipline

Select one code that best describes your primary area of interest in the arts. [Click Here](#) for a list of current discipline codes. Example, enter "01A" for Dance, ballet.

Choices

01
01A
01B

01C
02
02A
02B
02C
02D
02E
02F
02G
02H
02I
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03A
03B
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04A
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04C
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06A
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06D
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06F
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07C
07D
07E
07F
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07H
07I
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09A
09B
09C
09D
09E

10
10A
10B
10C
10D
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12A
12B
12C
12D
13
14
15

Project Discipline

Select one category that best describes the proposed grant project activity. [Click Here](#) for a list of current discipline codes.

Choices

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01A
01B
01C
02
02A
02B
02C
02D
02E
02F
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03
03A
03B
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09E
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10A
10B
10C
10D
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15

Does your proposed project involve a public event?

Choices

Yes

No

If yes, include the name(s) and address(es) of the event location(s).

Character Limit: 250

Date(s) of the open to the public event(s).

Enter all individual event dates separated by a comma.

Character Limit: 250

Adult Artists Participating

Estimated number of adult artists directly involved in or providing art or artistic services specifically identified with grant activities.

Character Limit: 10

Children/Youth Benefiting

Estimated number of children and youth under the age of 18 participating in and/or benefiting directly from these grant activities, or included in an audience.

Character Limit: 10

Adult Audience Benefiting

Estimated number of adult audience participants benefiting directly from grant activities.

Character Limit: 10

Total Project Expenses

Character Limit: 20

Cash Expense of Project

This number should be the project total cost minus the amount of any in-kind revenue listed in your budget.

Character Limit: 20

Project In-Kind

This number should be the amount of any in-kind revenue listed in your budget.

Character Limit: 20

Counties Impacted

Please provide a list of counties (Minnesota only) that will be impacted by this project.

Character Limit: 500

Contact staff via email at grantinfo@ecrac.org or by telephone at 320-591-7034 if you have any questions or concerns regarding your application. If requested early enough in advance of the grant deadline, ECRAC staff can review your draft application.

Thank you for applying! ECRAC staff wishes you all the best.
